

COON LAKE COMMUNITY & SENIOR CENTER
Monthly Board of Director Meeting Minutes
November 8, 2021 – 7:00 pm

Roll Call: (x = Present, o = Absent))		OFFICERS: X George Fletcher, President (2021-22) X Nick Hanna, Vice President (2021-23) X Al Westlund, Treasurer (2021-22) X Maryhelen Westlund, Secretary (2021-23) X Marlin Sanvick, Sgt. at Arms (2021-23)		BOARD MEMBERS: X Jason Hohenstein (2021-23) X Bonnie Harvey (2021-23) X Nick Millette (2020-22) o Zach Clark (2020-22)
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AGENDA	NOTES
Pledge of Allegiance	Performed.
Announcements	<ul style="list-style-type: none"> • Passing of Mary Kjenstad a week ago Friday, funeral December 5th at the Center. • Thank you letter from EB Fire Dept Auxiliary. • Thank you card NACE for meat and money donated recently.
Old Business	<ul style="list-style-type: none"> • Shoreline Reclaim – Marlin – Rick will meet with DNR in spring for direction. We need to be careful and make sure we are advising members to make DNR approved changes. • Rekeying the building – Marlin & Al will get to this soon. • New Coffee Pot – Nick H. will look into and purchase soon. • Safe at Smokey's – Michelle has safe and Jeremy to install. • Remodel closets – Al starts next Monday. • Mailers – Kari and George explained that these will be reminders sent out to members who still have volunteer hours due for this year. This is to remind members of their outstanding balance and to remind them that they will be expected to pay the higher rate if balance is not completed by the end of the fiscal year. • Flower Garden – Bonnie -There have been no volunteers to help with this and we will need to table this until next spring.
Secretary Report	<ul style="list-style-type: none"> • Previous month's minutes printed and reviewed by attendees. Michelle noted two errors that Maryhelen will fix and resend. • Motion to approve –Al/Seconded –Marlin, motion passed.
Treasurer Report	<ul style="list-style-type: none"> • Al reviewed the Treasurer report for the month of November 2021. A copy of the Treasurer report is printed and on file. • Motion to approve –Maryhelen /Seconded –Bonnie, motion passed. • Al – We need to plan for upcoming major expenses such as the roof, siding, parking lot, inside repairs, i.e., painting, and he wants to get the board approval to move money into reserve accounts for these types of repairs. He will bring up during the December meeting. (This should be added to the December agenda.)
Gambling Report	<ul style="list-style-type: none"> • Michelle reviewed the Gambling report for the month of November, 2021. A copy of the Gambling report is printed and on file. • Motion to approve –Maryhelen /Seconded – Jason, motion passed.

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Senior Report	<ul style="list-style-type: none"> • Ed – on November 23rd – Inspectors from the Sheriff’s department to speak with Seniors regarding Scamming and Senior schemes, along with lunch and Bongo – 11:30 am. • Ed is leaving for Florida at the end of month, Maryhelen has agreed to continue running Bongo during his absence.
Youth Report	<ul style="list-style-type: none"> • Nick M. reported there were lots of tricks-or-treaters out this year which was great to see. Al reported for the Halloween party we had 80 kids, more than previously recorded! Over \$100 in donations! • Nick will work with Rhonda on the Christmas party. • Kari asked if he could work with the Youth for snow removal. He said he will look into it.
Parks Report	<ul style="list-style-type: none"> • Bonnie stated there is an open position for a Park Commissioner for the City of EB. • Regarding the recent vandalism in the park by the Center. • Al reported that he spoke with Nate and the Sheriff’s department and reported that the grass was torn up and the equipment box destroyed. Bonnie will go through the box and pitch any equipment that is unusable and move the rest into the shed. • George discussed we could use a new shed, will discuss at future meeting.
Donations Report	<ul style="list-style-type: none"> • Jason has a new donation for next month and will bring it to the December meeting for approval. • Jason and Al will look at the scholarship account and bring to a future meeting for approval.
Dock Report	<ul style="list-style-type: none"> • Marlin – Busy with new buyers looking for docks. Some docks go with houses, but we are running out of space. Looking at NW corner of Lakeshore for possible new spaces.
Volunteer Report	<ul style="list-style-type: none"> • Kari – if any events coming up for volunteers, this would be good to put in the flyer to go out so they know what is coming up. • Kari - Needs gutters cleaned out again.
Fundraising/Events	<ul style="list-style-type: none"> • Rhonda – no report.
Web Report	<ul style="list-style-type: none"> • Mel discussed the website. See her notes.
Rental Report	<ul style="list-style-type: none"> • Keli – no report.
New Business	<ul style="list-style-type: none"> • Nick H. made a motion for \$600 for Christmas Tree and container out of the general fund, Nick M. second. Motion passed. • Rhonda requested \$1100 for Christmas Party Budget, \$500 for pizza out of gambling and \$600 out of the general fund. Bonnie made motion, Maryhelen seconded, motion passed. • Rhonda requested \$300 for food for the Vendor Blender. This will come out of general fund, Nick H. made a motion for this and Marlin seconded, motion passed. • Maryhelen requested a new computer for her position as Assistant Gambling Manager for \$700. She has been using the Secretary computer, but since she is stepping down, the computer will need to go to the new secretary. This is an allowable expense and will come

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	<p>out of Gambling. Marlin made a motion for this and Al seconded, motion passed</p> <ul style="list-style-type: none"> • Nick H. made a motion to donate \$300 for Mary Jenstad funeral donation out of the general fund. Jason seconded and the motion passed • Maryhelen is resigning as the current Secretary. Mel Neuberger will be stepping in for the remainder of the term (through 3/2023). Nick H. made a motion to approve this change, Jason seconded, motion approved. • Al requested approval for changing the Kitchen Manager and Rental Coordinator positions to paid positions due to the hours that are required for these two positions and the Rental Coordinator is also considered an income generating position and Kitchen Manager position requires a license and is an important position in retaining our commercial kitchen food license. The officers met recently and discussed making these paid positions. Note: Nick Hanna was not included in the Officer meeting where this decision was made. Maryhelen made a motion to approve this change and Marlin seconded, motion passed. • George discussed the new live document he has created for documenting the Agenda and minutes for the monthly meetings. <ul style="list-style-type: none"> ○ Al requested that going forward the board be apprised during the planning phase of new processes, such as this, so they can approve key items during the decision-making process. Maryhelen also mentioned we need to continue to provide accommodations for any members who are unable to navigate the new system.
Adjourn	<ul style="list-style-type: none"> • Nick H. made a motion to adjourn and Marlin seconded. Motion passed.